

# Coconino Community College

## Certified Nursing Assistant Advanced Placement Course

### Academic Year 2026-2027

#### **CCC's Certified Nursing Assistant Advanced Placement course consists of the following:**

This course is specifically designed to provide an advanced placement CNA course offering to students with a background in healthcare. The advanced placement course is limited to students with at least one year of full-time employment (1500 hours), or two years of part-time employment (totaling 1500 hours), in the direct provision of health care within the past 5 years. Examples of full-time employment may include (but are not limited to) Caregivers, Medical Assistants, EMTs, Paramedics, Home Health Aides, Respiratory Therapists, Physical Therapists/Assistants, Occupational Therapists/Assistants, Anesthesia Technicians, Surgical Technicians, Radiology Technicians, or approval by the Coconino Community College Director of Nursing. Additionally, a student may be a candidate for this program if they have successfully completed course work that included direct patient care experiences in allied health, medicine, or nursing, within the past five years. The Certified Nursing Assistant's role will focus on the adult population which covers the basic concepts required to become a member of the health care team in long-term and acute care settings. Topics to be taught include (but are not limited to) an understanding of activities of daily living, communication, basic nutrition, basic emergency care, principles of infection control, medical terminology, resident safety, and ethical/legal aspects of health care. Fundamental nursing assistant skills will be taught and practiced via a hybrid classroom, in-person skills lab practice, and clinical rotations. Registration requirements exist for this course and must be submitted at the time of registration. To see a list of the current requirements, please go to the [CNA Information webpage](#).

**Course Length:** 6 weeks

**Course Modality:** Hybrid

**Didactic:** Online, 6 hours/week

**Skills Lab:** In-person, 3-4 hours/week (varies week by week and coordinated by the instructor)

**Clinical:** In-person, 20 hours (two 10-hour clinical days, usually weekend shifts) in a longterm care facility

This course will meet the requirement to obtain a CNA or LNA license to apply to CCC's nursing program.

As part of the licensing process through the Arizona Board of Nursing, a background check specific to the AZBN required only for LNA, and proof of legal presence required for both CNA and LNA.

**Felony Convictions:** According to A.R.S. § 32-1606(B)(17), an applicant for licensure or certification is not eligible if the applicant has any felony convictions and has not received an absolute discharge from the sentences for all felony convictions. The absolute discharge from the sentence for all felony conviction(s) must be received 3 or more years before submitting this application. If you cannot prove that the absolute discharge date is 3 or more years, the Board will notify you that you do not meet the requirements.

Please note that there are additional costs associated with necessary items for the class that each student is responsible for obtaining. Examples of these costs include black scrubs, white or black leather-like shoes, wristwatch with a second hand, a small notepad etc. The state competency exam is \$130, LNA license is \$100 (students will have an option of either CNA or LNA), which the student is also responsible for paying. You can find a full list of approximate costs on the [CNA webpage](#). Information regarding clinical supplies and uniforms will be provided on your first day of class. You do not need a uniform to begin class. Attendance to all skills labs, clinicals, and completion of online coursework is required.

## Documents Required

All documents should be uploaded to the [Nursing/CNA Application Form](#) or brought to the 4<sup>th</sup> street registration desk. Documents will be reviewed by the nursing department. If they satisfy the requirements listed below, an override will be provided to allow the student to register.

## Non-Academic Records

1. Government Issued ID card (driver's license)
2. Proof of COVID vaccine (2 doses of Moderna and Pfizer, 1 dose of Johnson & Johnson, or 1 dose of bivalent--boosters not required)
3. Evidence of a negative TB test that is current (TB tests expire 1 year from the date it was read)\*
  - a. Blood (T-SPOT, IGRA, Quantiferon) or Skin Test is acceptable
  - b. TB skin test report must include the following information: 1) date the skin test was placed, 2) date the skin test was read (48-72 hours after placement), 3) number of mm of induration, and 4) whether read as "negative" or "positive")
4. Proof of 2 MMR (Measles, Mumps, Rubella) vaccines or positive titer read by a healthcare provider
5. Proof of 2 Varicella (chicken pox) vaccines or positive titer read by a healthcare provider
6. Tdap within the past 10 years\*
  - a. A Td or DTaP is not accepted
7. Flu shot for the current flu season from August 15 – April 30
8. Current American Heart Association (AHA) BLS Provider CPR certification card\*
  - a. The AHA BLS Provider CPR is the **only** acceptable CPR certification. Please visit the [CCC Workforce Training webpage](#) for more information to register for the BLS course.
9. Arizona DPS Level 1 Fingerprint Clearance card (non-IVP)\*
  - a. Visit the [Arizona DPS website](#) to obtain a fingerprint clearance card
10. 10 or 12 panel urine drug screen dated within 30 days of application submission date
11. Functional Abilities Statement Form signed by a healthcare provider (form on the [CNA Information webpage](#))
12. Criminal Background Check
  - a. Beginning Fall 2026, students are required to have a criminal background check.
  - b. Instructions will be given during the first week of class. The cost is \$34.25 which will be the student's responsibility.
13. Current healthcare registration, license, credential paperwork, if applicable
14. Completed healthcare employment verification form from all employers in which the one-year full time (40 hours/week) or two years part time (20 hours/week) employment has been completed **OR** completed education verification form with unofficial transcripts demonstrating completion of an allied health program in the past 5 years (forms on the [CNA Information webpage](#)).

\*These records must remain valid and cannot expire prior to the end of the semester.

## Academic Records

1. ENG 098, or placement test scores beyond prerequisite course
2. Math 088, or placement test scores beyond prerequisite course

**Please call the Nursing Department with questions at 928-526-7640.  
Office hours are Monday-Friday 8am-5pm (Monday-Thursday during the Summer)**